



The LIBRARY ASSOCIATION of IRELAND

Cumann Leabharlann na hÉireann

Representing  
librarians and libraries  
in Ireland

## Library Ireland Week 2018 Library Sector Information Pack

### Introduction

The Library Association of Ireland is pleased to announce that Library Ireland Week 2018 will take place from Monday 26th November - Sunday 2nd December 2018. The theme for this year's campaign is '**Librarians Transforming Lives**'. The aim of this theme is to be inclusive in terms of library staff (all grades), types of libraries (public, school, health, charity, academic, government, special libraries etc.) and diverse in terms of library users. A new website has been launched to support LIW: [www.libraryirelandweek.ie](http://www.libraryirelandweek.ie)

The Library Association of Ireland is also delighted to announce the launch of the first ever '**Library Staff Champion Award**' to mark and celebrate the remarkable work that people within the library sector do every day for all library users.

### What is in the pack?

This pack, produced by the Library Ireland Week Taskforce, talks through this year's LIW campaign and how library staff can get involved.



#### A note from Dr Philip Cohen, President of the Library Association of Ireland

Library Ireland Week (LIW) is the annual occasion to showcase - to our peers, funders and users - the many facets of library work. It allows us to celebrate success, to learn from others and to demonstrate how libraries and library staff make a difference every day.

The LIW Task Force has produced this Information Pack to help you plan events and other activities to take place during the week. It is a starting point, intended to promote discussion and to stimulate ideas.

In particular, I draw your attention to the Library Staff Champion Award. This is a new accolade to recognise the work of individuals and the impact they make on their library communities. Like the rest of LIW, the award is open to all staff who work in all types of libraries - so the potential is enormous.

I am really looking forward to LIW and I encourage you all to make the most of the opportunities it presents. Let's do it!

*Dr Philip Cohen*  
*President*  
*Library Association of Ireland*

## Library Ireland Week 2018 Campaign Overview

### How can libraries get involved? **Organise an event for Library Ireland Week**

We are asking all library staff to put your thinking caps on and organise one event or activity during the week which showcases the impact of libraries on people's lives and the different communities we serve. LIW2018 is a opportunity for library users to share what their library means to them and connect with the library staff who make each library unique for their patrons. See attached Info Graphic with more ideas on getting your Library involved!

### What next? **Share your event details**



**LIW Poster** Download the poster from the Library Ireland Week website 'For Libraries' section. If you would like physical copies of the poster, email [LALibraryIrelandWeek@gmail.com](mailto:LALibraryIrelandWeek@gmail.com) with your postal address and the number of posters you require.



**LIW Online Calendar & Social Media** Submit the details of your event: <http://libraryirelandweek.ie/submit-your-event/>

Use **#LIW2018** when sharing on social platforms. On Facebook remember to tag the @LibraryIrelandWeek and @LibraryAssociationOfIreland accounts. On Twitter tag @LALonline (Library Association of Ireland Twitter).



**Local Advertisement** Consider getting in touch with your local news media outlets (local paper or radio stations) to share your LIW 2018 plans.

**All resources available:** <http://libraryirelandweek.ie/information-pack/>

### Is there a public competition during Library Ireland Week? **Yes, we have an iPad to be won!**



Throughout Library Ireland Week, library users are invited to share how their library (local, school, work or organisational) positively impacts their lives using the #LIW2018 hashtag or sharing the competition post on Facebook. The winner will be chosen at the end of LIW 2018. Watch out for our competition post on Facebook and encourage your users to share their stories!

### What other ways can staff get involved in Library Ireland Week? **Great question, read on...**



**Job Shadowing Initiative** LIW are inviting staff to consider library roles across the sector and see which job you would like to learn more about. Why not shadow a colleague for the day to see what their role entails? This is a unique chance to try out something new, learn new skills, network and meet other library colleagues.



**Library Staff Champion Award** LIW 2018 marks the first ever Library Staff Champion Award to recognise one of the many extraordinary people we have in the library sector in Ireland.

**Application Forms available under the 'For Libraries' section of [www.libraryirelandweek.ie](http://www.libraryirelandweek.ie)**

## Further details: LIW Staff Engagement

# Library Job Shadowing Initiative

Library Ireland Week (LIW) has become a platform for enabling library staff to engage in work related exchange programmes that have been very successful to date. This year, LIW is facilitating a variation on the exchange programmes with the *Library Job Shadowing Initiative*. This initiative will allow staff from a variety of different libraries to spend a day in another library setting, gaining insight and understanding into how their colleagues deliver services to their users on a day-to-day basis.

**How it Works:** This Initiative offers library staff the opportunity to gain insight into the work of colleagues in other library organisations, in similar or completely different areas to where they currently work. Library staff interested in participating in this Initiative fill out the Application Form and submit to their Line Manager and the LIW Taskforce [LAILibraryIrelandWeek@gmail.com](mailto:LAILibraryIrelandWeek@gmail.com). Library Line Managers must sign off on the request for leave to participate in the Initiative before arrangements are made for shadowing and travel. The Line Manager at the host institution must also sign off on the arrangements.

**Library Students:** This Initiative is also open to current Library Students and recent graduates who would like to gain insights into different roles and opportunities in the library world. Students should complete the Application Form and email [LAILibraryIrelandWeek@gmail.com](mailto:LAILibraryIrelandWeek@gmail.com)

Library managers at the host library will ensure that the staff involved experience an array of interesting / beneficial tasks for the Shadowing Day. At the end of the process, participants are invited to write a short report on their experiences. All library grades are invited to apply to this Initiative.

**Further details and application form:** <http://libraryirelandweek.ie/library-job-shadowing-initiative/>

# Library Staff Champion Award

Library Ireland Week is as much about librarians and the library sector as it is about raising awareness about the diverse and impactful work that happens in libraries all over the country every day. To mark and acknowledge library staff for their contributions to the sector, Library Ireland Week 2018 will launch the first annual Library Staff Champion Award.

Library colleagues are invited to nominate their peers for the Award which will be announced during Library Ireland Week 2018. The presentation to the winner of the Library Champion Award will take place in their Library with the President of the Library Association of Ireland and representatives of the LIW Taskforce – arrangements will be shared with the winners beforehand. All nominees will be notified if they have been nominated and the list will be published on the LAI website (subject to consent from all parties).

The Library Champion Award Package comprises of:

- Voucher & Trophy,
- an electronic signature marking the Award,
- free membership of the Library Association of Ireland for 1 year after the award.

**How it Works:** To nominate a colleague you feel embodies the positive impact library staff all over the country bring to their workplaces every day, download the Library Staff Champion Nomination Form. To complete this you will need:

- Name, Job Title and Email of the person they are nominating

- Reason for Nomination (max 300 words)

In the interests of impartiality, nominees will not be told who nominated them. The judging panel will create a shortlist of nominees who will then be contacted and invited to submit additional supporting materials for the final selection.

- Biography (max 200 words)
- CV (max 3 pages)
- Statement of Contribution to Library Life (max 700 words)

Further details and application form: <http://libraryirelandweek.ie/library-staff-champion-award/>

**Watch out** for the Library Ireland Week 2018 Closing Ceremony at the institution of the Library Staff Champion Award in early December, open to all library staff to attend! Share pictures and materials from your Library Ireland Week to feature in the wrap up campaign.

## Happy Library Ireland Week 2018!

Contact the Taskforce on [LAILibraryIrelandWeek@gmail.com](mailto:LAILibraryIrelandWeek@gmail.com)

### Taskforce Members

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